



United Nations Development Programme

13 October 2023

Ref: UNDP-TUR-2023

Subject: Project Extension with Additional Funding of "Increasing Employability for Syrian Refugees and Turkish Host Communities in the Renewable Energy Sector" Project

Dear Ambassador Altuğ,

I hope you have had some time to rest and relax over the summer in what is proving to be a very busy year. Now that temperatures have started dropping, we see an even faster pace towards the year-end.

I have the pleasure to write you now to submit for your information and approval the cost-extension documents for the "Increasing Employability for Syrian Refugees and Turkish Host Communities in the Renewable Energy Sector" project. The project aims to build skills in the renewable energy sector to increase the employability of both Syrian refugees and members of Turkish host communities.

The last Steering Committee meeting was held on 29 March 2023, and there it was decided to extend the project duration from 31 December 2023 to 31 December 2024 with an additional budget of US\$ 500,000, which has since been generously committed by the Republic of Korea.

The cost extension document has been finalized, incorporating all comments and suggestions from the Steering Committee. We are pleased to share relevant documents for your kind review and signature.

We would appreciate if you would kindly sign and return three hard copies for further processing.

Yours sincerely,

DocuSigned by:

A blue ink handwritten signature, likely of Louise Chateau, is placed over a blue DocuSign signature line. The signature is cursive and appears to read 'Louise Chateau'.

Louise Chateau 2480CB876079149D...

Resident Representative
UNDP Türkiye

Ambassador Esen Altuğ
Director General for Multilateral Economic Affairs
Ministry of Foreign Affairs
Republic of Türkiye

Encl.: Project Extension Documents (3 copies)



UN Development Programme Turkey - Ankara

Award ID: 125243

Award Title: Increasing Employability for Syrian Refugees and Turkish Host Communities in the Renewable Energy Sector

Start Year: 01 January 2020

End Year: 31 December 2024

Implementing Partner: Ministry of National Education - MoNE

Revision Type: Cost and Time Extension with additional targets

Donor	Fund	Amount (USD)
204- The Government of the Republic of Korea	30000 – Programme Cost Sharing	2,800,000.00
	30000 – Programme Cost Sharing Additional Funding	500,000.00
Total Available Budget		3,300,000.00
Total Expenditure (June 2023)		2,385,301.24

Brief Description:

Increasing Employability for Syrians and Turkish Host Community Members in the Renewable Energy Sector Project has been implemented with Ministry of National Education (MoNE) and focusses on the delivery of vocational training and skills certification for Syrians and Turkish host communities in the renewable energy sector – including solar power and wind energy. The number of beneficiaries will increase from 1400 to 1800 Syrians under Temporary Protection and Turkish host community members to increase their employability through vocational trainings and skills certification in this sector. Public Education Centers in earthquake zone will be supported with the additional funding. The vocational training and certifications are expected to increase employability of the beneficiaries and access to available job opportunities in the renewable energy sector. The activities designed for the project were grouped under 2 result areas where some activities under result 1 are partially completed while the studies for the rest of the activities are ongoing. As result 2 depends on the outputs of the result 1, result 2 will be completed following realization of result 1 outcomes.

As the successful implementation of the project activities to reach out the expected targets, the project will implement the activities in seven provinces. Accordingly, the cost and time extension for the “Increasing Employability for Syrians and Turkish Host Community Members in the Renewable Energy Sector” Project until 31 December 2024 with the utilization of additional \$ 500,000.00 which was granted by the Republic of Korea due to presented proposals has been approved by all partners on Fourth Steering Committee Meeting dated 29 March 2023.

Therefore, the project has been proposed to have twelve (12) months of cost and time extension. The supporting documents for this request are enclosed.

Evaluation Plan:

Since the project budget exceeded 3 million USD the above-mentioned additional funding, a final evaluation is required for the project. The Project will be evaluated (technical evaluation) by an independent expert.

Agreed By: United Nations Development Programme (UNDP)

Louisa VINTON
Turkey Resident Representative
Date: 22-Sep-2023

Signature:

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Agreed By: Ministry of National Education (MoNE)

Cengiz Mete
Director General

Signature:

Date: 04.10.2023
Cengiz METE
Agreed By: Ministry of Foreign Affairs (MoFA)
Hayat Boyu Öğrenme
Genel Müdürü

Signature:

Date:

Annex 1: SC Meeting Minutes dated 29 March 2023

Annex 2: Revised AWP for Y2023, Y2024 and Logframe

2023 - ANNUAL WORK PLAN

Increasing Employability in the Renewable Energy Sector for Syrian and Host Community Members

EXPECTED OUTPUTS	PLANNED ACTIVITIES	Planned Budget by Year 2023	RESPONSIBLE PARTY	PLANNED BUDGET							
				Fund	Donor	Budget Description	Description	Amount (USD)			
Output 1: Delivery of vocational training and skills certification for Syrian refugees and Turkish host communities in the renewable energy sector	Output 1.1. Baseline Study on the Current Situation/Demand Analysis of Renewable Energy Sector	\$ 473,932.77	UNDP & MoNE	30000	Gov. of Korea	71400 Contractual Services - Individuals	UNDP and MoNE Staff directly responsible for the implementation the project and execution of its activities	\$ 679,028.81			
	Act. 1.1.1. Stakeholder Consultation Meetings			30000	Gov. of Korea	71300 Short Term Consultants	Consultancy services for the provision technical support	\$ 126,492.44			
	Output 1.2. Development of a Renewable Energy Training Programme			30000	Gov. of Korea	71600 Travel	Budget allocated for travel expenses directly related with the project.	\$ 152,275.35			
	Act 1.2.1. Identification of the Location for the Training Programme and the Beneficiaries			30000	Gov. of Korea	64300 UNDP Support services	UNDP staff whom will provide administrative support procurement, administrative and activities related with the project	\$ 89,313.30			
	Act 1.2.2. Review and Development of the Curricula and Training Materials			30000	Gov. of Korea	73100 Rental and Maintenance Premises	Rent and consumables	\$ 58,647.28			
	Act 1.2.3. Training of Trainers			30000	Gov. of Korea	74500 Sundries	Budget allocated for sundries such as essential equipment for UNDP and MoNE office	\$ 7,987.51			
	Act 1.2.4. Launch of the Renewable Training Programmes			30000	Gov. of Korea	72100 Contr. Services-Companies	Amount allocated to procurement of services such as publishing, visibility materials, training and awareness raising activities	\$ 147,305.42			
	Act 1.2.5. Supply of Equipment			30000	Gov. of Korea	72100 Contr. Services-Companies	Stipends to the participants of the trainings	\$ 401,723.17			
	Act 1.2.6. Transfer of RE Vocational Energy Training Modules to Online Platforms			30000	Gov. of Korea	72200 Equipment and supplies	Equipment/material required for the applied trainings	\$ 902,554.16			
	Act 1.2.7. Communications and Visibility			30000	Gov. of Korea	75700 Learning Costs	IoT and Stakeholder Consultation Meetings	\$ 128,448.66			
				30000	Gov. of Korea	72100 Contr. Services-Companies	Delivery of the Trainings	\$ 179,821.11			
				30000	Gov. of Korea	72100 Contr. Services-Companies	Pilotting RE Vocational Trainings to Online Platforms	\$ 128,038.44			
	Report for existing training/vocational training centers,			Output 2.1. Development of a Feasibility Report	\$ -		30000	Gov. of Korea	72100 Contr. Services-Companies	Consultancy services for the Feasibility Study	\$ 20,000.00
	Ara Toplam				\$ 473,932.77						\$ 3,021,635.65
General Management Support (%8)		\$ 37,914.62						\$ 241,730.85			
Toplam		\$ 511,847.39						\$ 3,263,366.50			
Coordination Levy (1%)		\$ -						\$ 36,633.50			
Toplam		\$ 511,847.39						\$ 3,300,000.00			

04.10.2023

[Signature]
Cengiz METE
Hayat Boyu Öğrenme
Genel Müdürü

Louisa Vinton

22-Sep-2023

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2024 - ANNUAL WORK PLAN

Increasing Employability in the Renewable Energy Sector for Syrian and Host Community Members

EXPECTED OUTPUTS	PLANNED ACTIVITIES	Planned Budget by Year 2024	RESPONSIBLE PARTY	PLANNED BUDGET				
				Fund	Donor	Budget Description	Description	Amount (USD)
Output 1: Delivery of vocational training and skills certification for Syrian refugees and Turkish host communities in the renewable energy sector	Output 1.1. Baseline Study on the Current Situation/Demand Analysis of Renewable Energy Sector	\$ 646,659.06	UNDP & MoNE	30000	Gov. of Korea	71400 Contractual Services - Individuals	UNDP and MoNE Staff directly responsible for the implementation the project and execution of its activities	\$ 679,028.81
	Act 1.1.1. Stakeholder Consultation Meetings			30000	Gov. of Korea	71300 Short Term Consultants	Consultancy services for the provision technical support	\$ 126,492.44
	Output 1.2. Development of a Renewable Energy Training Programme			30000	Gov. of Korea	71600 Travel	Budget allocated for travel expenses directly related with the project.	\$ 152,275.35
	Act 1.2.1. Identification of the Location for the Training Programme and the Beneficiaries			30000	Gov. of Korea	64300 UNDP Support services	UNDP staff whom will provide administrative support procurement, administrative and activities related with the project	\$ 89,313.30
	Act 1.2.2. Review and Development of the Curricula and Training Materials			30000	Gov. of Korea	73100 Rental and Maintenance Premises	Rent and consumables	\$ 58,647.28
	Act 1.2.3. Training of Trainers			30000	Gov. of Korea	74500 Sundries	Budget allocated for sundries such as essential equipment for UNDP and MoNE office	\$ 7,987.51
	Act 1.2.4. Launch of the Renewable Training Programmes			30000	Gov. of Korea	72100 Contr. Services- Companies	Amount dedicated to procurement of services such as publishing, visibility materials, training and awareness raising activities	\$ 147,305.42
	Act 1.2.5. Supply of Equipment			30000	Gov. of Korea	72100 Contr. Services- Companies	Stipends to the participants of the trainings	\$ 401,723.17
	Act 1.2.6. Transfer of RE Vocational Energy Training Modules to Online Platforms			30000	Gov. of Korea	72200 Equipment and supplies	Equipment/material required for the applied trainings	\$ 902,554.16
	Act 1.2.7. Communications and Visibility			30000	Gov. of Korea	73700 Learning Costs	ToT and Stakeholder Consultation Meetings	\$ 128,448.66
				30000	Gov. of Korea	72100 Contr. Services- Companies	Delivery of the Trainings	\$ 179,821.11
				30000	Gov. of Korea	72100 Contr. Services- Companies	Piloting RE Vocational Trainings to Online Platforms	\$ 128,038.44
	Output 2: Feasibility Report for existing training/vocational training centers,			Output 2.1. Development of a Feasibility Report	\$ 20,000.00		30000	Gov. of Korea
Ara Toplam		\$ 666,659.06						\$ 3,021,635.55
General Management Support (%8)		\$ 54,906.83						\$ 241,730.85
Toplam		\$ 721,565.89						\$ 3,263,366.50
Coordination Levy (1%)		\$ 19,676.32						\$ 86,633.50
Toplam		\$ 741,242.21						\$ 3,300,000.00

04.10.2023

Cengiz METE
Hayat Boyu Öğrenme
Genel Müdürü



Louisa Vinton

22-Sep-2023

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COOPERATION FRAMEWORK OUTCOME INVOLVING UNDP #1.3: By 2025, people under the Law on Foreigners and International Protection are supported towards self reliance												
CPD Output 1.1. Displaced populations are equipped with the knowledge and skills to engage in the socioeconomic life of their host community												
CPD Output 1.3 Core government functions and inclusive services strengthened post-crisis for harmonization and durable solutions to displacement												
Project title and Atlas Project Number: Increasing Employability for Syrian Refugees and Turkish Host Communities in the Renewable Energy Sector / 00119651												
EXPECTED RESULTS	OUTPUT INDICATORS	DATA SOURCE	TARGET					DATA COLLECTION METHODS & RISKS				
			Year 1	Year 2	Year 3	Year 4	Year 5	Total	Methods			
Component 1: Delivery of vocational training and skills certification for Syrian refugees and Turkish host communities in the renewable energy sector	Indicator 1.1.1.1. Stakeholder Analysis Report Developed		1	0	0	0	0	0	0	0	1	In relation to project Monitoring and Evaluation (M&E) tools
	Indicator 1.1.1.2. Number of private sector company cooperated		19	0	0	10	0	0	0	0	59	In relation to project Monitoring and Evaluation (M&E) tools
	Indicator 1.2.1 Number of training center (s) supported		0	5	7	11	0	0	0	0	11	In relation to project Monitoring and Evaluation (M&E) tools
	Indicator 1.2.2.1 Number of Curricula Reviewed	Progress Reports	5	0	0	0	0	0	0	0	5	In relation to project Monitoring and Evaluation (M&E) tools
	Indicator 1.2.2.2. Number of Curricula Developed	Progress Reports	1	0	1	0	0	0	0	0	2	In relation to project Monitoring and Evaluation (M&E) tools
	Indicator 1.2.3 Number of trainers trained		0	41	50	12	0	0	0	0	103	In relation to project Monitoring and Evaluation (M&E) tools
	Indicator 1.2.4. Number of trainees trained at the vocational training center(s) supported (at least 25 % are women)		0	325	675	400	400	400	400	400	1800	In relation to project Monitoring and Evaluation (M&E) tools
	Indicator 1.2.5. Supply of Equipment		0	5	2	4	0	0	0	0	11	In relation to project Monitoring and Evaluation (M&E) tools
	Indicator 1.2.6 Number of Online Platform developed		0	0	1	0	0	0	0	0	1	In relation to project Monitoring and Evaluation (M&E) tools
	Component 2: Feasibility Report	2.1. Number of Feasibility Assessment Reports on Renewable Energy Sector	Progress Reports	0	0	0	0	0	0	0	0	1

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Loutsa Vinton

Cengiz METE
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Genel Müdür

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Ministry of
Foreign Affairs
Republic of Korea



Increasing Employability for Syrians and Turkish Host Community Members in the Renewable Energy Sector

Forth Steering Committee Meeting

Meeting Minutes

29 March 2023

- 1) MoNE Project Coordinator Ms. Zeynep Meriç Özgür opened and facilitated the meeting.
- 2) Head of Department of Administrative and Financial Affairs, Mr. Sedat Seçkin Bozkurt welcomed all the guests on behalf of the Ministry and Directorate General of Lifelong Learning. He emphasized that, through Projects like this one, beneficiaries meet with the new professions required by this age. According to the speech of Mr. Bozkurt, clean energy is an inevitably important issue for all the world population. As an institution which adopts the principle of "education for all", DGLLL carry out non-formal education activities with 382 programs in 75 branches. He highlighted that, this project, is referring one of the promising sectors, Renewable Energy. In addition to Turkish language trainings for Syrians under Temporary Protection (SuTP), the Project directs them to new professions.
- 3) After Mr. Sedat Seçkin Bozkurt's opening remarks, Second Secretary Ms. Soyoungh Lee, from the Embassy of the Republic of Korea, expressed her condolences regarding the earthquake disasters in Turkey, she declared that she also went to the earthquake zone to help Korean rescue teams and had a chance to observe the level of the disaster. She emphasized that Government of Korea will establish a container village including 500.000 containers at Hatay in coordination with AFAD as a part of response to the disaster. In this context, the Embassy will provide 550 thousand USD fund for UNDP. She also highlighted that Syrian people have been greatly affected from the disaster. Many Turkish citizens had a chance to leave the earthquake zone to stay with their relatives living in other regions. However, SuTPs did not have such a chance. In this context, this project between UNDP and the Ministry of National Education is important. She expressed her hopes that trainings in earthquake zone was not affected much. She stated that, she would like to hear about the situation there.
- 4) Followingly, Mr. Mustafa Ali Yurdupak, UNDP Portfolio Manager, stated that the Project is the second project that is implemented in partnership with the MoNE and UNDP. He thanked to both MoNE for their successful partnership and Korean Embassy for their generous support. Mr. Yurdupak highlighted that the earthquake proved once again the importance of renewable energy which is independent from the main energy system and making the energy generation sustainable. He emphasized the reason of organizing the meeting before one year from the previous one is the current needs that earthquake caused. Within the scope of the meeting, the stakeholders are expected to evaluate the no-cost time extension and a possible time and cost extension for the Project.



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5) After the opening remarks, UNDP Project Associate Kerem Şenol and MoNE Project Coordinator Zeynep Meriç Özgür made a presentation on the project progress and proposed new project activities, as well as increasing the budget and duration of the project. A few details highlighted in the presentation are given below:

- a) Within the scope of the project, developments in the year 2020, 2021, 2022 and 2023 were summarized. In 2020, initiation phase of the Project was realized. Reviewing the current curricula of the MoNE, "Photovoltaic Solar Panels Installation and Integration into Hybrid (Solar-Wind) System Course Program" was prepared and has now become one of the official vocational training programmes in MoNE system.
 - b) In 2021, renewable energy laboratories were established in 5 provinces, and the construction and renovation work of renewable energy laboratories in Mersin and Hatay were completed. With the procurement of wind turbines, solar panels, occupational health and safety equipment, hardware, automation system, consumables, table/chair, laptop, 3D printer etc. furnishing was completed with the supply of materials to 5 provinces. Total 391 beneficiaries successfully completed the course programme.
 - c) In 2022, Istanbul province was added to the Project provinces with 2 training institutions and the course program was transferred to the online platform with a blended learning modality. The studies to determine the provinces and new institutions that will or will not continue to the trainings within the project have been completed. During these determination studies, 37 institutions in 7 provinces were visited and evaluated. Meetings with private sector were organized to facilitate the employment of the graduates. In 2022, total 578 beneficiaries were successfully completed the course programme.
 - d) In 2023, İzmir, Şanlıurfa, Gaziantep and Mardin were added to the Project provinces and RE laboratories were established in those provinces.
 - e) Following the project developments, challenges and risks mostly caused by the earthquake were mentioned. Especially delays in opening dates of the schools and courses. Movement of trainers and potential trainees to different provinces. Elections those will be in June and economical challenges were mentioned.
 - f) The Project teams proposed the future plans under three possible scenarios.
 - Having a no cost time extension for 3 months (with a decrease to target number of beneficiaries from 1600 to 1400)
 - Having a cost and time extension with an additional 500.000 USD for 1 year to support especially the earthquake zone.
 - Preparation of a continuation Project
- 6) After the presentation Q&A session was started, Elif Demirezen Cancı, expert from Strategy and Budget, asked the number of beneficiaries those were employed within the scope of the Project. As



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an answer to this question, Project Associate Mr. Kerem Şenol mentioned that the project was expecting increase in employment in April, when the sector would rise. Accordingly, we could not report a mass job placement. However, the Project is still following the employment and will reflect the situation in the final report.

- 7) Ms. Soyoung Lee, highlighted that, it seems meaningful to extend the Project for an additional one year in the disaster area, however she highlighted that, the 7th meeting which will be held in Brussels in this June and the budget will be determined accordingly. As the Embassy, they always stand by the institutions and want to continue to their support to Turkiye. She emphasized that they would work to get a budget before the June meeting. It would be appropriate to talk the opportunities after June.
- 8) As a result, even if the second option, which is cost and time extension and the third option, which is a continuation project were not be possible, the time extension until 31 March 2023 was decided to have. Other two options will be further discussed in June 2023. All parties agreed on this decision during the meeting.
- 9) Because of the possible economical shortages that the Project cannot foreseen, the target numbers were decided to decrease from 1600 to 1400 beneficiaries officially. However, the Project will still do the best to reach out the maximum number of beneficiaries.

ANNEXES:

Annex 1. Participants List



Ministry of
Foreign Affairs
Republic of Korea



The Embassy of the Republic of Korea

- Ms. Soyoung Lee (Second Secretary)
- Ms. Nayeon Kwon (Assistant)

Presidency of the Republic of Turkey Presidency of Strategy and Budget

- Ms. Elif Demirezen Cancı (Expert)
- Mr. Aşkın Çetinkaya (Assistant Expert)

Ministry of National Education

- Mr. Sedat Seçkin Bozkurt (Head of Administrative and Financial Affairs Department)
- Ms. Zeynep Meriç Özgür (Project Coordinator)
- Ms. Ezgi Emül (Project Assistant)
- Ms. Büşra Yıldırım (Project Assistant)
- Ms. Halime Avcı (Project Team Member)
- Ms. Ayşe Aksoy (Project Team Member)

United Nations Development Programme (UNDP)

- Mr. Mustafa Ali Yurdupak (Portfolio Manager)
- Ms. Esra Ulukan Fettahoğlu (Results Based Management Programme Analyst)
- Mr. Kerem Şenol (Project Associate)
- Mr. Nazlı Dülger Örtücü (Project Associate)
- Ms. Tuğba Toplama (Project Assistant)
- Mr. Berkin Erol (M&E Associate)